

**On Deck Clothing Company, Inc.**  
An Equal Opportunity Employer

**Employment Application**

Today's Date: \_\_\_\_\_ Date Available for Employment: \_\_\_\_\_

Position for which you are applying: \_\_\_\_\_

Note: This application will expire 30 days from today's date. If you wish to be considered for a position after that time, you must submit a new application. In completing this application for employment, you may exclude information that indicates race, color, religion, gender, national origin, disability or marital status.

We may check with employment, education and other references, so please be accurate.

**Personal Data**

Name: \_\_\_\_\_  
(last) (first) (middle)

Address: \_\_\_\_\_  
(street) (city) (state) (zip)

Telephone numbers: \_\_\_\_\_  
(home) (work)

Are you at least 18 years old? Yes \_\_\_ No \_\_\_

Under the Immigration Reform and Control Act of 1986, On Deck Clothing Company is required to verify employment eligibility. If employed, can you provide employment eligibility documents? Yes \_\_\_ No \_\_\_  
(Note: On Deck Clothing Company does not discriminate on the basis of citizenship or national origin.)

**Education**

High School \_\_\_\_\_ Location: \_\_\_\_\_ Graduated? Yes \_\_\_ No \_\_\_

College/University: \_\_\_\_\_ Graduated? Yes \_\_\_ No \_\_\_ Degree(s): \_\_\_\_\_

Other (specify type): \_\_\_\_\_ Graduated? Yes \_\_\_ No \_\_\_ Degree(s): \_\_\_\_\_

What other education, training or experience have you had that will enable you to perform the job for which you have applied? \_\_\_\_\_

**Work History**

Please provide a complete employment history, listing all positions held, starting with the most recent and including military, part-time, sum and volunteer. Use additional sheets if necessary.

1. Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Dates of Employment: From (Mo/Yr) \_\_\_\_\_ To (Mo/Yr) \_\_\_\_\_  
Salary \_\_\_\_\_ Average Hours per week: \_\_\_\_\_  
Name/Title of your supervisor: \_\_\_\_\_  
Job Titles and Responsibilities: \_\_\_\_\_  
Reason for leaving: \_\_\_\_\_

2. Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Dates of Employment: From (Mo/Yr) \_\_\_\_\_ To (Mo/Yr) \_\_\_\_\_

Salary \_\_\_\_\_ Average Hours per week: \_\_\_\_\_  
Name/Title of your supervisor: \_\_\_\_\_  
Job Titles and Responsibilities: \_\_\_\_\_  
Reason for leaving: \_\_\_\_\_

3. Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Dates of Employment: From (Mo/Yr) \_\_\_\_\_ To (Mo/Yr) \_\_\_\_\_  
Salary \_\_\_\_\_ Average Hours per week: \_\_\_\_\_  
Name/Title of your supervisor: \_\_\_\_\_  
Job Titles and Responsibilities: \_\_\_\_\_  
Reason for leaving: \_\_\_\_\_

**Availability**

When are you available? From (Mo/Yr) \_\_\_\_\_ To (Mo/Yr) \_\_\_\_\_ Fulltime \_\_\_\_\_ or Part-time \_\_\_\_\_

Number of hours desired per week? \_\_\_\_\_

List any hours from 9AM to 10PM you are not available: \_\_\_\_\_

For which locations are you available: Sturgeon Bay \_\_\_\_\_ Fish Creek \_\_\_\_\_ Sister Bay \_\_\_\_\_

**General Information**

Are you unable to perform any of the duties of the job for which you are applying? Yes \_\_\_\_\_ No \_\_\_\_\_  
If "Yes", what are the duties you cannot perform? \_\_\_\_\_

Have you previously applied for employment at On Deck Clothing Company? Yes \_\_\_\_\_ No \_\_\_\_\_ If "Yes", when \_\_\_\_\_

Have you ever been an employee at On Deck Clothing Company? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, position: \_\_\_\_\_ From \_\_\_\_\_ To \_\_\_\_\_ Supervisor \_\_\_\_\_

Reason for leaving? \_\_\_\_\_

I certify that I have read this form in its entirety and that the information I have provided is true, accurate and complete to the best of my knowledge. I understand that, should any statement I have made prove to be false, misleading or erroneous, it may result in the rejection of my application or in my discharge if I am employed regardless of when the false, misleading or erroneous information is discovered.

I further understand and agree that this application is not a contract of employment and that any individual hired by On Deck Clothing Company may voluntarily leave his or her employment or may be terminated by On Deck Clothing Company at any time for any reason. I understand that, other than a written agreement signed by the owner of On Deck Clothing Company, any oral or written statements to the contrary are not valid, are expressly disavowed and should not be relied upon by any prospective or existing employee.

Signature \_\_\_\_\_ Date: \_\_\_\_\_

I give On Deck Clothing Company permission to check references and verify information provided in this employment application.

Signature \_\_\_\_\_ Date: \_\_\_\_\_